

### **CLAIM REQUIREMENTS ON**

### **COMPREHENSIVE GENERAL LIABILITY**

**General Requirements**

* Police Report / Incident Report
* Pictures showing the place of incident
* Business License & Permit (any of the documents below)
	+ Mayor’s Permit
	+ SEC Registration
	+ DTI Registration

**Medical Reimbursement**

* Medical Certificate
* Clinical Abstract Record
* Hospital’s Bill / Statement of Account
* Hospital’s Official Receipt
* Official Receipt of Medicines Purchased Outside the Hospital
* Other documents as may be required

**Accidental Death**

* Death Certificate / Post-Mortem Examination
* Funeral / Burial Receipts
* Proof of Relationship of claimant to the victim
	+ Birth Certificate of the victim, if single
	+ Marriage Contract, if married
* Other documents as may be required

**Property Damage**

* Proof of Ownership (any of the documents below)
	+ Declaration of Real Property
	+ Transfer Certificate of Title
	+ Mayor’s Permit
	+ SEC Registration
	+ DTI Registration
	+ Certificate of Registration & Official Receipt (for damaged vehicle)
* Pictures showing the damaged portions
* Repair Estimates / Repair Invoice
* Certificate of No Claim (for damaged vehicle)
* Other documents ay maybe required